

MINUTES OF THE ANNUAL GENERAL MEETING OF BUTLEIGH PARISH COUNCIL HELD ON TUESDAY 19TH MAY 2015 IN THE CHURCH ROOM, BUTLEIGH.

PARISH COUNCILLORS PRESENT : A Carr, (Chairman). K Otton, D Sharland. W Moore-Read

OTHERS PRESENT : Angela Durbacz, Marjorie Brunt, Eileen Heath, Ed Melville, Sarah Melville, Richard Heath, Judith Tordoff, Roland Backhurst.

APOLOGIES: R Burdett.

ELECTION OF CHAIRMAN: Existing Chairman, **A R Carr** remains in accordance with Standing Orders. No other nomination received. To be reviewed when full Council in place. Proposed D Sharland, seconded K Otton. All in favour.

DECLARATION OF ACCEPTANCE OF OFFICE were signed by the Chairman and all other councillors for this 4 year term of office

ELECTION OF VICE CHAIRMAN : K Otton. Proposed A Carr, seconded D Sharland. All in favour

STATEMENT OF DECLARATIONS OF INTEREST : The Chairman reminded Councillors of the need to make and to have recorded any Declarations of Interest made in accordance with the Local Authorities Model Code of Conduct Order adopted on 7th August 2012. (Based on District/ County Model) (Chapter 7 of the Localism Act 2011).

D Sharland pecuniary interest in **Appeals : Land on Kingweston Road APP/Q3305/W/15/3006421 & Lower Rockes APP/Q3305/W/15/3006044**

PLANNING .: 2105/0986/HSE 3 West Park, Butleigh – The removal of existing garage and the construction of a new 2 storey extension from the side elevation with a new pitched roof over entrance lobby. Recommend Approval Proposed A Carr, seconded K Otton, all in favour.

Decisions .:2015/0740/HSE Orchard House, Barton Road- Application to discharge condition 3 (external facing materials) of planning consent 2014/21230/HSE- Approved.

Appeals : Land on Kingweston Road – Proposed new dwelling and creation of vehicular access on land at Kingweston Road. Ref APP/Q3305/15/3006421 - Leave response as original Proposed A Carr, seconded K Otton

Lower Rockes – Erection of 2 dwellings (Plots 1 and 2) ; conversion of Barn A into 2 dwellings with double garage for each property; conversion of Barn B into 1 dwelling with a double garage; a detached dwelling (Plot 3) incorporating the conversion of Barn C; closure of vehicular access onto Compton Street & formation of a pedestrian link and formation of a new vehicular access to Sub Road (correction to description only). Ref APP/Q3305/W/15/3006044 – No proposal, as inadequate number of Councillors available to vote

2015/0477/TCA Orchard Barn, Water Lane. Proposed removal of two Leyland cypress and one pear tree, subject to replacement planting – Approved

2015/0293/HSE Old Orchard, 6 West Park – Extensions and alterations to bungalow incorporating new roof, rear dormer, rear extension, front porch, cladding and fenestration.- Approved.

Eileen Heath, Ed Melville, Sarah Melville, Richard Heath, Judith Tordoff & Roland Backhurst left the meeting

APPOINTMENT OF REPRESENTATIVES TO OUTSIDE BODIES:

Somerset Association of Local Councils (SALC) A Carr. Proposed D Sharland, seconded W Moore-Read. All in favour

Butleigh Playing Fields Association (2) D Sharland and R Burdett Proposed A Carr, seconded K Otton. All in favour

Parish News Board - Left in abeyance

DISCUSSION OF LEAD COUNCILLOR'S DUTIES.

Public Footpaths – A Carr

Planning – W Moore-Read

Community Facilities (Parish Assets) and Community Wellbeing inc War Memorial. - D Sharland

Solar Park Liaison- A Carr

Police, Speed Watch, Neighbourhood Watch- K Otton

Village Website – S Petherbridge

Local Government and Finance and Parish Council Policies – A Carr

M Brunt left the meeting

RE-APPOINTMENT OF INTERNAL AUDITOR – MR S POUNCEY Proposed A Carr, seconded K Otton. All in favour

RE-APPOINTMENT OF GRIEVANCE & DISCIPLINARY AND APPEALS PANELS : Resolution

‘ That the members of the Grievance & Disciplinary & Appeal Panels be re-appointed for a further year’.

Panel members are – Grievance & Disciplinary – G Kirk, A Carr

Appeal Panel – I Mullins(Meare), K Otton & G de Wilton

Agreed

URGENT BUSINESS : None

MINUTES OF THE ANNUAL PARISH MEETING HELD ON 5TH MAY 2015, having been circulated, were signed as a true and correct record. Proposed A Carr, seconded K Otton, all in favour.

MATTERS ARISING : None

MINUTES OF THE MEETING HELD ON 5TH MAY 2015, having been circulated, were signed as a true and correct record. Proposed D Sharland, seconded KL Otton, all in favour.

MATTERS ARISING : Bulls at Broad Park Farm- Animal Health involved.

NOTICE OF PARISH COUNCIL MEETING DATES FOR 2015/16 – Change October meeting to 13th October

APPROVAL OF ANNUAL ACCOUNTS IN PREPARATION FOR ANNUAL AUDIT : Proposed D Sharland, seconded K Otton, all in favour.

FINANCE : CURRENT AC

BALANCE £ 13583.68

-Somerset WT £ 100.00

-Footpath Timber £ 50.00

- Centrewire £ 39.60

- Footpath Maint £ 170.58

Balance £ 13223.50

BR AC

BALANCE £ 7609.57

Balance £ 7609.57

Remaining monies included for Footpaths £160.05. War Memorial £85.46
Proposed A Carr, seconded K Otton, all in favour.

FINANCIAL APPROVALS : Resolutions to approve grants/payment as provided for in the 2015/16 Precept, as follows:

Strode Theatre £100 – (LGA 1976 (Misc Prov) s19) Somerset and Dorset Air Ambulance £250 (LGA 1972 s137).

Butleigh PCC Churchyard Grant £1250 (LGA 1972 s214) Butleigh PCC Churchyard Tree Grant £100 (LGA 1976 s215) Proposed, seconded, all in favour.

BPFA Playing Field Maintenance Grant – Grounds maintenance £1750 (LGA 1976 s19)

Mendip Community Transport Grant £100 (LG&R Act 1997 s26-29) Citizens Advice Bureau £150 (LGA 1972 s142).

War Memorials Trust Subscription £25 (LGA 1972 s 137) SALC Subscription £205.81

Broker Network Ltd Insurance £620.64.

HMRC PAYE May £53.20

Proposed A Carr, seconded K Otton, all in favour.

CO- OPTING COUNCILLORS: Co-option to fill 3 Casual Vacancies was discussed

1ST JULY CHANGES (CLERK): The Clerk explained the Transparency code for smaller authorities.

HIGHWAYS REF WATER IN SUB ROAD: Noted the flow of water is greatly reduced. Monitoring ongoing.

CORRESPONDENCE: A Carr: T Hoyle wrote to David Warburton MP regarding mobile phone reception. MP would like to visit Butleigh to discuss.

Clerk : Request to spread ashes of former resident at the War Memorial.

LEAD COUNCILLORS REPORTS : D Sharland : Bank mandate for further signatories.

Further waste tipped along Long Drove.

The meeting closed at 9.30 p.m.

The next meeting 2nd June 2015.

Chairman
2nd June 2015.