

BUTLEIGH PARISH COUNCIL
The Annual General Meeting will be held
in the Church Room, Butleigh
Tuesday 1st May 2018, at 7.30 p.m.

PRE MEETING STATEMENTS & QUESTIONS FROM ELECTORS
(Standing Orders allows up to 3 minutes for any statement or question)

AGENDA

1. Election of Chairman
2. Signing of "Declaration of Acceptance of Office" forms by Chairman & Councillors.
3. Election of Vice Chairman
4. Statement on Declarations of Interest
5. Appointment of Representatives to Outside Bodies:
 - a. Somerset Association of Local Councils (SALC)
 - b. Butleigh Playing Fields Association (2)
 - c. Parish News Board
6. Discussion of Lead Councillor's duties.
7. Re-Appointment of Internal Auditor - Mr S Pouncey
8. Re-appointment of Grievance & Disciplinary and Appeals Panels
9. Urgent Business (if any)
10. Approval of the Minutes of the Annual Parish Meeting -3rd April 2018.
11. Matters Arising from the Minutes (not included later as an Agenda item).
12. Approval of the Minutes of 3rd April 2018.
13. Matters Arising from the Minutes (not included later as an Agenda item).
14. Notice of Parish Council Meeting dates for 2018/19.
15. Planning Applications: 2018/0523/HSE Rocklea, Henley Lane- Proposed two single storey rear extensions.
2017/3275/FUL Harepits Lane, Butleigh - Erection of a single storey extension to the north and east elevations to form additional B1 floor space and storage/office space ancillary to the B1 use. (amended description) : Decisions :. 2018/0220/HSE & 221LBC. Penrose Cottage, Water Lane- Proposed single storey extension to rear of property- Approved
16. Approval of annual accounts in preparation for Annual Audit.
17. Financial Statement. Clerk
18. Financial Approvals: Resolutions to approve grants/payment as provided for in the 2018/19 Precept, as follows:
 - a. Somerset and Dorset Air Ambulance £350 (LGA 1972 s137)
 - b. Butleigh PCC Churchyard Grant £1250 (LGA 1972 s214)
 - d. BPPA Playing Field Maintenance Grant - Grounds maintenance £1750 (LGA 1976 s19)
 - e. Mendip Community Transport Grant £200 (LG&R Act 1997 s26-29)
 - f. Citizens Advice Bureau £150 (LGA 1972 s142)
 - g. St Margaret's Hospice £200 (LGA 1976 s19)
 - h. Family Councillors Trust (LGA 1972 s137)
 - i. War Memorials Trust Subscription £25 (LGA 1972 s 137)
 - j. Butleigh PCC Elders Tea Party £100
 - k. Community Council for Somerset £40

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- 19. Update on proposed purchase of land at Baltonsborough Road to extend the playing field.
(DS)
- 20. Affordable Housing(RB, AC)
- 21. Community Emergency Team.
- 22. General Data Protection Regulations (Clerk)
- 23. Correspondence. 1)
- 19. Matters of Report (Items for next meeting) (All)
- 20. Visiting Councillor's Comments
 - a) Mendip DC
 - b) Somerset CC

Date of next meeting -5th June 2018

Parish Clerk
24thApril 2018