

Minutes start on a new page, and run in the order December to January

MINUTES OF THE MEETING OF BUTLEIGH PARISH COUNCIL HELD ON TUESDAY 3rd December 2013 IN THE CHURCH ROOM, BUTLEIGH.

PARISH COUNCILLORS PRESENT : A Carr, (Chairman). K Otton, A Brown, T Hoyle, M Hoyle, T Dodkin. R Burdett

APOLOGIES : D Sharland.

OTHERS PRESENT : Rachel Wren, Wendy Jenner. Ref funding from Precept for BPFA.

STATEMENT OF DECLARATIONS OF INTEREST : The Chairman reminded Councillors of the need to make and to have recorded any Declarations of Interest made in accordance with the Local Authorities Model Code of Conduct Order adopted on 7th August 2012. (Based on District/ County Model) (Chapter 7 of the Localism Act 2011).

A Carr Personal – Church.

A Brown Personal- Church and BPFA

MINUTES OF THE MEETING HELD ON 5th November 2013, having been circulated, were signed as a true and correct record. Proposed A Brown, seconded T Hoyle, all in favour.

MATTERS ARISING : Notice boards have been re-furbished, thanks to G Pope.

PRECEPT SETTING FOR 2014/15. Church - £250 grant for Church car park repair and contribution of up to 50% of net costs on Churchyard up to a maximum of £1250. **BPFA** – Grant £1500 for Playing Field plus contribution of 50% of net costs for maintenance of Play Area to a maximum of £500. **Donations** to local charitable organisations. **Parish Council expenses and village maintenance contracts** precept agreed for 2014/15 at £11,000 in total. Proposed T Dodkin, seconded A Brown, All in favour

PROPOSED DIVERSION OF PART OF PUBLIC FOOTPATH WS2/21 COURT FARM. – Proposed diverted path agreed subject to a kissing gate to be installed for push chair use. Proposed A Carr, seconded R Burdett, all in favour.

PLANNING

Withdrawn Application - 2013/1404 Well Cottage, Kingweston Road – Removal of condition 2 of planning permission 113377/004

Lower Rockes pre application consultation in Church Room on 18th November was informative and well attended.

FINANCE : CURRENT AC

BALANCE	£	1347.25
- Butleigh LS	£	60.00
- Direct Offset	£	309.36
- Matgrids	£	436.32
- T Hoyle	£	10.00
- CR Rent	£	140.00

BR AC

BALANCE	£13602.70
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- But Toddlers	£	200.00		
+ Donation	£	200.00		
Balance	£	391.57	Balance	£13602.70

Notes

War Memorial £85.46

Trees = £33.58

Grant Community Led Plan= £ 497.71

Proposed M Hoyle, seconded A Carr, all in favour.

FINANCIAL APPROVALS : Resolutions to approve the following expenditure :

Butleigh Landscaping November Village Green Maintenance- £60, Village Cleaning £420 & Footpath Clearance £230 = £710. Proposed A Carr, seconded T Dodkin, all in favour.

SALC 2 Good Councillors Guide £5.50 Proposed A Carr, seconded A Brown, all in favour

Royal British Legion – Poppy Wreath and donation £50 Proposed R Burdett, seconded M Hoyle, all in favour.

FOOTPATH IMPROVEMENTS AND BANBURY LANE FLOODING UPDATE. A

Carr reported that the 4 gates have been delivered to be installed on 7th and 14th January.

There will be a small cost for stone to improve footpath.

Banbury Lane surface flooding will be put on the list of highway improvement works after April 2014.1.

CORRESPONDENCE : Letter requesting removal of 2 trees in Play Area close to boundary with 36 and 38 Holm Oaks. Permission granted on basis of no cost to Parish. Proposed A Carr, seconded A Brown, all in favour.

LEAD COUNCILLORS REPORTS : T Hoyle – Village website in progress. Mobile phone question in Parish Plan has been taken on by Sian Decamp. The existing history website to be discussed with R Senior.

A Brown – Speedwatch, rota to be organised by D Pusey.

R Burdett – Letter received from village school with suggestions of future use of the telephone box.

K Otton – Dog fouling bags being left in ‘The Drain’.

A Carr – Siting of Hospital Memorial Plaques is being discussed with builder.

The meeting closed at 8.50 p.m.

The next meeting 7th January 2014.

Chairman

7th January 2014.

MINUTES OF THE MEETING OF BUTLEIGH PARISH COUNCIL HELD ON TUESDAY 5th November 2013 IN THE CHURCH ROOM, BUTLEIGH.

PARISH COUNCILLORS PRESENT : A Carr, (Chairman). K Otton, A Brown, T Hoyle, M Hoyle, T Dodkin. D Sharland. R Burdett

OTHERS PRESENT : Brian Gaskell, Marianne Gaskell, Gillian Service, Iolanthe Alexander, Marjorie Brunt, Sally Read, Dennis Codman, Tom Done, Roland Backhurst, Peter Keggin, Hilary Keggin, Cherry Fredericks, Dave Fredericks, David Lester, Gay Lester, Richard Edge (Kincol Investments).

Richard Edge of Kincol Investments explained the current position regarding the Lower Rockes Farmyard site. Consent for 6 dwellings has in the past been approved on the site but the scheme was not financially viable to enable the investment in new buildings at Rowley Farm.

A consultation with the Parish is to take place on Monday 18th November between 5.45 p.m. and 7 p.m.

STATEMENT OF DECLARATIONS OF INTEREST : The Chairman reminded Councillors of the need to make and to have recorded any Declarations of Interest made in accordance with the Local Authorities Model Code of Conduct Order adopted on 7th August 2012. (Based on District/ County Model) (Chapter 7 of the Localism Act 2011).

MINUTES OF THE MEETING HELD ON 1st October 2013, having been circulated, were signed as a true and correct record. Proposed A Brown, seconded T Hoyle, all in favour.

MATTERS ARISING : Naming of the Hospital site is confirmed as Grenville Court

PRESENTATION OF PARISH PLAN AND RESOLUTION TO ADOPT: T Hoyle proposed that this Parish Plan is adopted and supported by Butleigh Parish Council as a basis for making improvement for day to day life within the Parish. Seconded K Otton. All in favour.

All 'others present' left the room.

FOOTPATH IMPROVEMENTS: Regarding footpath WS 2/40 A Carr proposed to purchase grass protection mesh at a cost of £358.95 plus VAT to take care of the surface of the path. Seconded by R Burdett, All in favour.

PLANNING:

Decisions : -2012/2220 Wootton Hill Farm- Internal alterations & insertion of new slit window- Approved

BATTENS CHARITABLE TRUST – Allocation of funds. A Carr proposed that the £200 is given to the Toddler Group. Seconded M Hoyle. All in favour.

FINANCE : CURRENT AC
BALANCE £ 1807.91

BR AC
BALANCE £13600.57

- Butleigh LS	£	60.00	+ Interest	£	2.13
- Direct Offset	£	49.66			
- Wookey Softw	£	350.00			
- BT	£	1.00			
Balance	£	1347.25	Balance	£	13602.70

Balance Notes

War Memorial £85.46

Trees = £33.58

Grant Community Led Plan= £ 817.07

SCC Grant = £22.85

Proposed T Hoyle, seconded A Brown, all in favour.

FINANCIAL APPROVALS : Resolutions to approve the following expenditure : Butleigh Landscape Village Green Maintenance September £60 proposed A Carr seconded M. Hoyle. All in favour.

Direct Offset £309.36. Photocopies £10 (Parish Plan Expenditure) Proposed A Carr, seconded A Brown All in favour.

Matsgrids £436.32 Public Footpath matting Proposed A Carr, seconded R Burdett. All in favour.

Butleigh Church Rooms £140 Hire of Church Room for meetings. Proposed A Carr, Seconded T Dodkin. All in favour

ARRANGEMENTS FOR PARISH MEETING: Drop in meeting at the Church Rooms re Lower Rockes Development. Monday 18th November 5 p.m. – 7.45 p.m. Letter drop to be carried out round the village by Planning Consultant.

PRECEPT : Leave to next meeting to obtain more information..

CORRESPONDENCE: Mendip District Council Planning Training session 26th November. Wells Town Hall

LEAD COUNCILLORS REPORTS : R Burdett- Remembrance Day arrangements.

A Brown – Highways have reinstated STOP sign on junction of Compton Street and Sub Road.

D Sharland – Repairs to village noticeboard. G Pope to repair.

The meeting closed at 9.30 p.m.

The next meeting 3RD December 2013.

Chairman

3rd December 2013.

MINUTES OF THE MEETING OF BUTLEIGH PARISH COUNCIL HELD ON TUESDAY 1ST OCTOBER 2013 IN THE CHURCH ROOM, BUTLEIGH.

PARISH COUNCILLORS PRESENT : A Carr, (Chairman). K Otton, A Brown, T Hoyle, M Hoyle, T Dodkin. D Sharland. R Burdett

OTHERS PRESENT : Mr & Mrs G de Wilton

STATEMENT OF DECLARATIONS OF INTEREST : The Chairman reminded Councillors of the need to make and to have recorded any Declarations of Interest made in accordance with the Local Authorities Model Code of Conduct Order adopted on 7th August 2012. (Based on District/ County Model) (Chapter 7 of the Localism Act 2011).

URGENT BUSINESS :

MINUTES OF THE MEETING HELD ON 3RD September 2013, having been circulated, were signed as a true and correct record. Proposed R Burdett, seconded M Hoyle, all in favour.

MATTERS ARISING : None

NAMING OF HOSPITAL DEVELOPMENT : A Carr reported that the developer had changed his mind and he would now like to rename the development before the houses are sold. Options of names were given by the PC and a compromise was agreed. The name is to be Grenville Court, subject to approval by MDC.

APPROVE PAYMENT FOR VILLAGE WEBSITE: www.butleighvillage.co.uk is to be developed. The initial cost is £350. Proposed A Brown, seconded D Sharland, all in favour. In addition £96.46 has already been agreed for the hosting fee and the domain name. Expenses to set up website will come from the Big Lottery Fund. A number of volunteers in the village will give assistance.

REMEMBRANCE DAY ARRANGEMENTS: Friday 8th November. Wreath ordered. R Burdett proposed to donate £50 for the wreath, seconded by K Otton, all in favour.

FOOTPATH IMPROVEMENTS: A Carr reported that SCC would cover the costs of 4 gates with the Mendip Ramblers Association to install on the footpath from Wood Lane to Quarry Lane. Proposed A Carr, seconded R Burdett, all in favour.

The 2 published leaflets could be re-produced at some time in the future.

A Carr has investigated whether the parish could have an A3 sheet Jpeg showing the 1:25000 scale OS Explorer map at a cost of £75 including copyright. Proposed A Carr, seconded T Hoyle, all in favour. Footpath walk being held on Saturday 19th October.

PURCHASE OF THE HIGH STREET TELEPHONE KIOSK: R Burdett reported that the High Street telephone box can be transferred to the Parish Council for £1. The Chairman signed the contract on behalf of the village. Proposed R Burdett, seconded T Dodkin, all in favour.

APPROVE RATE RELIEF REQUEST FOR VILLAGE SHOP: A Carr proposed to support the village shop with a letter for rate relief, seconded D Sharland, all in favour.

PLANNING: 2013/1878 Dyers Orchard – Proposed felling of 4 conifer trees in a Conservation Area. Recommend Approval. Proposed M Hoyle, seconded A Brown, all in favour.

Decisions : -2013/0409 Higher Hill Farm- Re-alignment of lane including provision of ditch- Approved

2013/1187 Butleigh Hospital site - Approval of details reserved by condition 3 (external facing materials) of planning permission 2010/2507 – Approved.

2013/ 0637 The Moorings, Barton Road – Conversion of garage to ancillary residential accommodation, erection of new garage, replace existing dormer window in north elevation and creation of landscaping areas. (amended plans- garage in new position and extension to rear of house). – Approved

2013/1535 Keepers Cottage, Wood Lane- The erection of a detached two bay car port and shed. – Approved.

2013/1739 Keepers Cottage, Wood Lane – The erection of a single storey rear extension, which would extend beyond the rear wall of the original house by 5.25 metres, with an eaves height of 2.30 metres and a maximum height of 2.7metres- Prior approval not required.

2013/1658 Washbrook, St James Square- Conversion of bungalow with dormer roof extension to two storey dwelling with new porch to front and single storey extension to rear and two storey extension with balcony to south west elevation.- Approved.

2013/1678 32 High Street – Proposed felling of two Norway Spruce trees in a Conservation Area- TPO not required.

PROPOSED DIVERSION OF PUBLIC FOOTPATH WS2/32 – ROOD FARM : A Carr introduced the proposed diversion application and proposed that there would be no objection but conditions would be negotiated, seconded R Burdett, all in favour.

FINANCE : CURRENT AC

BR AC

BALANCE	£	702.86
+ Village Green rent	£	10.00
+ Transfer	£	4000.00
- BPC	£	1000.00
- Church Rooms	£	1750.00
- Litter Pickers	£	94.95
- BLS	£	60.00
Balance	£	1807.91

BALANCE	£	17600.57
- Transfer	£	4000.00
Balance	£	13600.57

Notes

War Memorial £85.46

Trees = £33.58

Grant Community Led Plan=

£2835.00

-	£	210.38	CCS 25% initial funding
-	£	20.00	Expenses- refreshments and prizes
-	£	209.45	Direct Offset Printing
-	£	100.00	Prize money
-	£	72.00	Survey Monkey 3 mths
-	£	6.46	Purchase of Domain Name,
-	£	91.01	Hosting village website
-	£	873.37	CCS Balance

-	£ 20.00	Hire of Church Rooms
	£ 15.60	400 Poly bags
-	£1236.73	Balance

SCC Grant = £22.85

Proposed A Carr, seconded TA Hoyle, all in favour.

FINANCIAL APPROVALS : Resolutions to approve the following expenditure : Butleigh Landscaping September Village Green Maintenance- £60. Proposed A Carr, seconded T Dodkin, all in favour.

Direct Offset, Parish Plan reports £49.66. Proposed T Hoyle seconded A Brown, all in favour.

Wookey Software Consultants ref www.butleighvillage.co.uk web site £350.00 Proposed T Hoyle, seconded A Carr ,all in favour.

BT £1 for telephone box. Proposed R Burdett, seconded T Dodkin, all in favour.

PRECEPT :A preliminary discussion took place, to be finalised at the next meeting. CAB £150; Mendip Community Transport £100; Strode Theatre £100; S&D Air Ambulance £250; Community Council for Somerset Subscription £25; War Memorial Trust £25; SALC £220+; Remembrance Day Wreath £50; Telephone Box refurbishment £100; Future projects carry forward £500; Footpath improvements £500; Village Green, street cleaning and footpath maintenance £1890; Cedar Avenue carry over £200; Church Room Maintenance £500 to Ear Marked funds; Parish expenses; i.e. Clerks Salary & administrative expenses (last years + adjustment);

Invitations to bid to be sent to BPFa and PCC.

LEAD COUNCILLORS REPORTS : T Hoyle – The Parish Plan has been written and reviewed. 400 copies are to be printed and distributed. There are 16 conclusions and recommendations which will be discussed at the November meeting.

D Sharland –major works to the Play Area equipment will start in 2 weeks.

K Otton – centre white line missing on Chapel Lane junction. Back Town bridge stonework damaged – report to Highways.

A Carr – Solar Park funds have been distributed £3200. Proposed public footpath diversion application expected on WS 2/ 21 Sub Road.

A Carr attended a Mendip Planning training meeting. Local Plan timetable discussed.

MATTERS OF REPORT : None

The meeting closed at 9.18 p.m.

The next meeting 5th November 2013.

Chairman
5th November 2013.

MINUTES OF THE MEETING OF BUTLEIGH PARISH COUNCIL HELD ON TUESDAY 3rd September 2013 IN THE CHURCH ROOM, BUTLEIGH.

VILLAGERS PRESENT FOR OPEN SESSION : Inga Carr, Jane Carr, Mr & Mrs G de Wilton, Mr & Mrs P Keggin, Nikki and Amber Higgins, Jackie Starr, Sally Walls, Michael Vearncombe, Mr & Mrs D Heeley, Helen Lazenby(Clive Miller Associates), Roger Hutton (333 Homes- Butleigh Hospital Site), Elizabeth Jarman, Sylvia and George Welsh, Cllr N Woolcombe –Adams, Harrold Pattison, Caroline Barry, Sue Slade. Mr & Mrs R Heath, Antony Laver, Mr & Mrs D Codman, Graham Kirk, Rick Dukes.

NAMING OF THE BUTLEIGH HOSPITAL SITE AS KINGWESTON COURT. A Carr explained the position to date in negotiations with MDC and 333 Homes (The developers). Legal advice is being taken on whether correct procedures were followed by MDC. Requests have been made by the PC to the developer to change the name but these have been rejected. Roger Hutton on behalf of 333 Homes explained why time does not allow the newly registered name to be changed with utilities, Land Registry and others. This was challenged by questions from villagers. He offered to provide a permanent memorial to the Hospital and assist with name change after the houses are built. (All left with the exception of D Heeley, Helen Lazenby and N Woolcombe-Adams.)

PARISH COUNCILLORS PRESENT : A Carr, (Chairman). K Otton, M Hoyle, D Sharland. R Burdett
APOLOGIES A Brown, T Hoyle, T Dodkin.

STATEMENT OF DECLARATIONS OF INTEREST : The Chairman reminded Councillors of the need to make and to have recorded any Declarations of Interest made in accordance with the Local Authorities Model Code of Conduct Order adopted on 7th August 2012. (Based on District/ County Model) (Chapter 7 of the Localism Act 2011).
A Carr, Personal interest regarding Butleigh Church Rooms.
D Sharland. Personal interest regarding 2013/1535 Keepers Cottage.

MINUTES OF THE MEETING HELD ON 6th August 2013, having been circulated, were signed as a true and correct record. Proposed D Sharland, seconded M Hoyle, all in favour.

MATTERS ARISING : None

PLANNING: 2013/1535 Keepers Cottage, Wood Lane – The erection of a detached two bay car port and shed. Recommend Approval. Proposed M Hoyle, seconded R Burdett, all in favour. (Helen Lazenby left the meeting).

2013/1658 Washbrook, St James Square – Conversion of bungalow with dormer roof extension to two storey dwelling with new porch to front and single storey extension to rear and two storey extension with balcony to south west elevation. Recommend Approval. Proposed M Hoyle, seconded R Burdett, all in favour

REQUEST FOR FUNDING TO HELP WITH CHURCH ROOM MAINTENANCE: It was proposed by A Carr and seconded by M Hoyle that the £1750 held as an earmarked reserve was given to the PCC for repairs to the Church Room. All in favour..

NAMING OF HOSPITAL DEVELOPMENT: report from the working party- 2 meetings held. SALC proving helpful. Local Parish Councils written to asking for support. Plans for permanent memorial and future naming to be considered urgently.

FINANCE : CURRENT AC

BALANCE	£	2613.78
- SALC	£	10.00
- Ins War Mem	£	99.29
- Ins Policy	£	478.79
- Com Transport	£	100.00
- BL Scape	£	60.00
- Grant Thornton	£	120.00
- T Hoyle	£	169.47
- Com C Som	£	873.37
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Balance	£	702.86

BR AC

BALANCE	£	17022.93
+ MDC	£	576.23
+Int	£	2.24
Balance	£	17600.57

Proposed D Sharland, seconded M Hoyle, all in favour.

FINANCIAL APPROVALS : Resolutions to approve the following expenditure : Butleigh Landscaping August Village Green Maintenance- £60. Proposed A Carr, seconded D Sharland. All in favour

Reimbursement of litter pickers £94.95 Proposed A Carr, seconded R Burdett. All in favour

LEAD COUNCILLORS REPORTS : D. Sharland. BPFAs has a grant of £10k for new equipment for the Play Area. 2 x 2 metre high turrets with bridge, slide, rope and monkey bars. The total cost will be approximately £14K.

Litter picking October 8th for specific volunteers. There will be a further litter pick to be organised by R Burdett in the Spring for village participation.

R Burdett. High Street telephone box needs to be kept in the village. A Carr proposed that the telephone box is purchased for £1, seconded R Burdett, all in favour.

A Carr – Further footpath work proposed.

COUNTY AND DISTRICT COUNCILLOR – Many planning applications being received at present as 2 temporary planning officers have been employed. Many smaller applications to be finalised in 6 weeks.

10% cut in services may be implemented due to the current financial situation.

SCC – Ofsted inspection on Peoples Services and Children has been done and problems found.

The meeting closed at 9.p.m.

The next meeting 1st October 2013.

Chairman

1st October 2013.

MINUTES OF THE MEETING OF BUTLEIGH PARISH COUNCIL HELD ON TUESDAY 6th AUGUST 2013 IN THE CHURCH ROOM, BUTLEIGH.

PARISH COUNCILLORS PRESENT : A Carr, (Chairman). A Brown, T Hoyle, M Hoyle, T Dodkin. D Sharland. R Burdett

APOLOGIES : N Woolcombe-Adams

ABSENT; K Otton

OTHERS PRESENT : Mary Acland- Hood

STATEMENT OF DECLARATIONS OF INTEREST : The Chairman reminded Councillors of the need to make and to have recorded any Declarations of Interest made in accordance with the Local Authorities Model Code of Conduct Order adopted on 7th August 2012. (Based on District/ County Model) (Chapter 7 of the Localism Act 2011). T Hoyle Ref payment for Community Led Plan Grant

URGENT BUSINESS :

MINUTES OF THE MEETING HELD ON 2nd July 2013, having been circulated, were signed as a true and correct record. Proposed A Brown, seconded D Sharland , all in favour.

MATTERS ARISING : No reply from SCC ref footpath enforcement issue at Rood Farm.

PLANNING: 2013/1404 Well Cottage, Kingweston Road- Removal of condition 2 of planning permission (holiday accommodation) 113377/004 to enable the building to be used as a dwelling. Recommend Refusal. Proposed M Hoyle, seconded A Brown. All in favour.

FINANCE : CURRENT AC

BR AC

BALANCE	£	3843.78
- BPFA	£	500.00
- Butleigh LS	£	730.00

BALANCE	£	17022.93
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Balance	£	2613.78
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Balance	£	17022.93
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Proposed T Hoyle, seconded R Burdett, all in favour.

FINANCIAL APPROVALS : Resolutions to approve the following expenditure Butleigh PCC Churchyard maintenance contribution £1000 (LGA 1972 s214) Proposed A Carr, seconded A Brown. All in favour

Grant Thornton Audit Fees £120.00 Proposed A Carr, seconded D Sharland. All in favour
Butleigh Landscaping July Village Green Maintenance £60 Proposed A Carr, seconded T Hoyle. All in favour

Community Council for Somerset – Butleigh Community Led Planning Survey £ 873.37. Proposed A Brown, seconded D Sharland All in Favour.

T Hoyle- Expenditure Community Led Plan £ 169.47 Proposed A Carr, seconded T Dodkin. All in Favour.

NAMING OF HOSPITAL DEVELOPMENT: ACarr updated on PC appeal to change name. This has been rejected by Mendip DC and treated as a complaint without hearing our case. Strongly condemned with unanimous approval to **Resolution** proposed A.Carr seconded R Burdett to form working party consisting of ACarr, RBurdett and T Dodkin. Actions to include Legal Advice from SALC, Freedom of information request, Approach to Ward Councillor, Posters, Local Radio and Newspaper coverage. Expand petition and involvement to wider area.

PERMISSION FOR VILLAGE MARKET ON GREEN 7TH SEPTEMBER: Proposed A Carr, seconded R Burdett. All in favour.

CORRESPONDENCE: High Street to be closed 30th August for one day to allow new water supply works to be carried out.
Fracking in Somerset. Reply to be sent by Clerk

LEAD COUNCILLORS REPORTS : A Brown. Highbank, St James Square- vegetation still not cut back. 2 letters have been sent. Chairman to visit.
T Hoyle. Parish Plan Survey 81% feedback report. This has now been analysed and it represents 64% of the population. Conclusions and recommendations to be agreed and published.

The meeting closed at 8.15 p.m.

The next meeting 3rd September 2013.

Chairman
3rd September 2013.

MINUTES OF THE MEETING OF BUTLEIGH PARISH COUNCIL HELD ON TUESDAY 2nd JULY 2013 IN THE CHURCH ROOM, BUTLEIGH.

PARISH COUNCILLORS PRESENT : A Carr, (Chairman). K Otton, A Brown, D Sharland. R Burdett

APOLOGIES : T Hoyle, M Hoyle, T Dodkin.

OTHERS PRESENT : Cllr N Woolcombe-Adams, Roger Hutton.

Mr Roger Hutton spoke as the developer of the Hospital site. He confirmed that his company had adopted the procedure for the naming of the former Hospital site- Kingweston Court. He considered that Parish Council should have been consulted by Mendip District Council. The name has been approved by Mendip DC and is now registered with Land Registry, Post Office and other bodies.

STATEMENT OF DECLARATIONS OF INTEREST : The Chairman reminded Councillors of the need to make and to have recorded any Declarations of Interest made in accordance with the Local Authorities Model Code of Conduct Order adopted on 7th August 2012. (Based on District/ County Model) (Chapter 7 of the Localism Act 2011). A Brown BPFA- personal.

URGENT BUSINESS : R Burdett spoke with reference to the loss of the Telephone Kiosk in Harepits Lane and stated that the Butleigh Wootton and High Street ones are to go very soon. It was agreed that there would be grounds to keep the High Street one. R Burdett to put a notice in the Parish Magazine regarding the adoption.

MINUTES OF THE MEETING HELD ON 4TH July 20123, having been circulated, were signed as a true and correct record. Proposed R Burdett, seconded A Brown, all in favour.

MATTERS ARISING : Lead Councillors Reports; A Carr reported that R Chaddock had installed the small gate at the end of Long Drove for stock control reasons. This was acceptable.

The letter to SCC Rights of Way regarding the illegal footpath diversion at Rood Farm has not been replied to as yet.

PLANNING: Decisions : 2013/0810 10 Looks Lane, Butleigh Wootton- Single Storey Extension. Approved

2013/0818 17 Chapel Lane- Two storey side extension to existing dwelling with porch to the front elevation and installation of proprietary stainless steel insulated flue for wood burning stove to the rear, amendment to approval 2012/1368 with alterations to the front porch. Approved

2013/0649 Whitelawn, Barton Road – Erection of single and two storey extensions to dwelling. Erection of garage building- Approved

2013/0879 East Park, Baltonsborough Road – Demolition of existing single storey garage and erection of two storey side extension. Erection of two storey front extension. Erection of double garage to front of property - Approved

Moorview Nurseries update on enforcement action.

NAMING OF HOSPITAL DEVELOPMENT: A Carr reported that he had been told that the hospital had been formally named as Kingweston Court and he immediately asked MDC why we had not been consulted in accordance with their policy. The reply stated that as this was not a new street no consultation was necessary. Kingweston Court was the name applied for by the developer and MDC saw no reason to challenge as it was an extension of an existing road name. It was felt that the name should reflect the history of the site and its strong attachment to Butleigh. A Carr proposed that an appeal should be started both against MDC's conduct and the name. A Brown seconded, all in favour. Mr R Hutton (for the developers) confirmed that the roads would remain private, and he considered it is now too far down the line to change the name. He would, however, give further consideration to it.

FINANCE : CURRENT AC

BALANCE	£	5438.78
-Bush ref BPFA	£	1400.00
-Comm Coun Sub	£	35.00
-Questionnaire Prize	£	100.00
- BLS May	£	60.00
Balance	£	3843.78

BR AC

BALANCE	£17022.93
Balance	£17022.93

Proposed K Otton , seconded D Sharland, all in favour.

FINANCIAL APPROVALS

BPFA Holm Oaks Play Area Contribution £500 Proposed A Carr, seconded R Burdett, all in favour.

Butleigh Landscaping – Village Green Maintenance May and June £120, Village Sweep £380, Butleigh footpaths £230 = £730 Proposed A Carr, seconded A Brown, all in favour.

ALTERATION OF INSURANCE COVER REF WAR MEMORIAL: The Clerk reported that the additional annual premium to insure the War Memorial for £60,000 will be £109.16.pa A Carr proposed an increase in cover to £60,000 for the War Memorial, seconded by R Burdett. All in favour. K Otton asked if a photographic record was held. A Burdett to organise.

PETITION FOR AMENDMENT OF NATIONAL PLANNING POLICY

FRAMEWORK : No strong views on this policy.

CORRESPONDENCE: Saturday 13th July. The market on the green has been formally approved. A contribution of £5 is to be made to cover insurance. Any accidental damage made to the green or seat to be made good by organisers.

LEAD COUNCILLORS REPORTS : A Brown: Highways- The driver of the Recycling vehicle is refusing to pick up in St James Square due to the overhanging vegetation at Highbanks. A Brown is requesting a further letter to be sent to the owner asking to cut back and kept cut back. The branches of a fig tree overhang the road, this may belong to the Parish Council. A Carr and K Otton to trim back if this is correct.

A Brown: Dog fouling in the Holm Oaks Play Area is becoming a problem. Signs to be reviewed.

A Carr : Solar Park funds are allocated - £1500 to Play Area and £1500 to Friends of Butleigh School in accordance with their original submissions.

R Burdett has agreed with the MacDonald family to put loose stone round the base of the War Memorial in place of flowers, to protect the masonry, as recommended by the stonemason. D Sharland to purchase stone.

Simon Small has kindly taken on the mowing of the grass.

VISITING COUNCILLORS REPORTS: Nothing to report.

The meeting closed at 8.50 p.m.

The next meeting 6th August 2013 subject to sufficient business.

Chairman
6th August 2013.

MINUTES OF THE MEETING OF BUTLEIGH PARISH COUNCIL HELD ON TUESDAY 4th June 2013 IN THE CHURCH ROOM, BUTLEIGH.

PARISH COUNCILLORS PRESENT : A Carr, (Chairman). K Otton, A Brown, T Hoyle, M Hoyle, T Dodkin. R Burdett

APOLOGIES : D Sharland

OTHERS PRESENT : Cllr N Woolcombe-Adams

STATEMENT OF DECLARATIONS OF INTEREST : The Chairman reminded Councillors of the need to make and to have recorded any Declarations of Interest made in accordance with the Local Authorities Model Code of Conduct Order adopted on 7th August 2012. (Based on District/ County Model) (Chapter 7 of the Localism Act 2011).

URGENT BUSINESS :

MINUTES OF THE MEETING HELD ON 7th May 2013, having been circulated, were signed as a true and correct record. Proposed T Hoyle, seconded A Brown, all in favour.

MATTERS ARISING : None

PLANNING: : 2013/0627 The Moorings, Barton Road- Conversion of garage to ancillary accommodation, erection of new garage, replace existing dormer window in north elevation and creation of landscaping areas. (amended plans- garage in new position and extension to rear of house.) Recommend Approval - Proposed M Hoyle, seconded R Burdett. All in favour.

FINANCE : CURRENT AC

BALANCE	£	2790.72
- Strode Theatre	£	100.00
- D& S Air Amb	£	250.00
- BPFA	£	1500.00
- Com Transport	£	150.00
- BL Scape April	£	60.00
- T Hoyle	£	15.60
- War Mem Tru	£	25.00
- Direct Offset	£	251.34
+ TFR	£	5000.00

Balance £ 5438.78

BR AC

BALANCE	£10022.93
+ MDC	£12000.00
- TFR	£ 5000.00

Balance £17022.93

Proposed A Carr, seconded M Hoyle, all in favour.

FINANCIAL APPROVALS : Resolutions to approve the following expenditure :

Resolutions to approve the following expenditure :

BPFA : Groundworks for BPFA (Ward Councillors Grant) £1400 Proposed M Hoyle, seconded R Burdett , all in favour.

Community Council for Somerset- subscription £35 Proposed T Hoyle, seconded A Brown, all in favour.

Butleigh Shop- Prize money ref Parish Plan Questionnaire £100 Proposed T Hoyle, seconded K Otton, all in favour.

Butleigh Landscaping. Village Green Maintenance May £60 Proposed K Otton, seconded A Carr, all in favour.

CORRESPONDENCE : Peter Lacey Memorial Seat- Request for £10 from each parish. The Chairman proposed that a donation towards the seat is made, seconded by A Brown
Road Closure at Tootle Bridge affecting Baltonsborough and Butleigh.

Polden Hills Pony Club request for donation- refused.

Mendip District Council Guidance on Personal and Disclosable Pecuniary Interest.

SIDS statistics received.

Living Villages: A company who assemble residential developments. Not appropriate for Butleigh.

Affordable Housing: MDC have now had 5 Butleigh connections applications for 2 bed houses and 2 Butleigh connections applications for 3 bed houses. 75 other applications for 2 bed houses and 43 other applications for the 3 bed houses. It has been decided to advertise the 3 bedroom houses again this week and look at under occupation if the criteria is not met.

FAST BROADBAND REQUEST : T Dodkin reported: www.superfast-openreach.co.uk. Where and when tab shows that Baltonsborough is under investigation. Contact has been made by e mail.

RESOLUTION TO APPROVE THE PURCHASE OF 5 LITTER PICKERS £94.95
Proposed M Hoyle, seconded A Brown. Date of next Litter Pick – October- date to be arranged. Proposed M Hoyle, seconded R Burdett. All in favour..

ALTERATION OF INSURANCE COVER REF WAR MEMORIAL: Needs to be insured for £60,000.00 Clerk to obtain quote from Insurance Company as presently it is insured for £30,576.00.

LEAD COUNCILLORS REPORTS : M Hoyle- David Pusey is now organising Speed Watch.

New bridlegate has been installed at the Moorhouse end of Long Drove between the stones- Clerk to enquire with SCC as it has not been authorised and is not safe to open and close.

A Carr proposes to send a complaint to SCC reference the illegal diversion at Rood Farm to register an objection and to request enforcement action.

T Hoyle gave an update on the Parish Plan Questionnaire. 276/340 have been completed- a return coverage of 81%. Data has now been entered onto Survey Monkey and the Community Council for Somerset will now analyse all the responses. The draw for three prizes will take place at Butleigh Church Fete.

MENDIP AND COUNTY COUNCIL REPORT: Mendip - New officer appointed to lead on local plan to go forward to public inquiry in September. 5 year rolling deliverable land supply targets are not being met and some undesirable developments have been given permission as there is no existing local plan in place.

Major building work being done to house SCC satellite offices and other public sector bodies, i.e. Police. This creates income for MDC. Many officers working from home.

SCC. Nigel Woolcombe –Adams will be on the Regulatory Committee.

The meeting closed at 9 p.m.

The next meeting 2 July 2013.

Chairman
2nd July 2013.

MINUTES OF THE ANNUAL GENERAL MEETING OF BUTLEIGH PARISH COUNCIL HELD ON TUESDAY 7TH MAY 2013 IN THE CHURCH ROOM, BUTLEIGH.

PARISH COUNCILLORS PRESENT : A Carr, (Chairman). K Otton, A Brown, T Hoyle, M Hoyle, T Dodkin. D Sharland. R Burdett

APOLOGIES : Nigel Woolcombe Adams

OTHERS PRESENT : Helen Lazenby- Clive Miller Associates- ref 2013/0649- Whitelawn. Mr R Dukes and Ms S Butler ref 2013/0649 Whitelawn.

ELECTION OF CHAIRMAN. Mr Alan Carr was elected as Chairman. Proposed M Hoyle, Seconded T Hoyle. All in favour
The “**Declaration of Acceptance of Office**” form was signed by the Chairman.

ELECTION OF VICE CHAIRMAN. Tessa Dodkin was elected as Vice Chairman. Proposed D Sharland, Seconded K Otton. All in favour

STATEMENT OF DECLARATIONS OF INTEREST : The Chairman reminded Councillors of the need to make and to have recorded any Declarations of Interest made in accordance with the Local Authorities Model Code of Conduct Order adopted on 7th August 2012. (Based on District/ County Model) (Chapter 7 of the Localism Act 2011).

A Carr, R Burdett- personal interest in planning application 2013/0649 Whitelawn

A Brown, A Carr personal interest in PCC grant

T Hoyle personal interest in councillor expenditure.

A Brown personal interest in BPFAs grant.

A Carr- personal interest in Mendip Community Transport grant.

PLANNING APPLICATIONS: 2013/0627 The Moorings, Barton Road – Conversion of garage to ancillary residential accommodation, erection of new garage, replace existing dormer window in north elevation and creation of landscaping areas. Recommend Approval. Proposed T Dodkin, Seconded A Brown. All in favour

2013/0649 Whitelawn, Barton Road – Erection of single storey and two storey extensions to dwelling. Erection of garage building. Recommend Leave to the Planning Officer following consultation responses Proposed T Dodkin, Seconded R Burdett. 6 in favour 2 abstentions.

2013//0818 17 Chapel Lane. – Two storey extension to existing dwelling with porch to front elevation and installation of proprietary stainless steel insulated flue for wood burning stove to the rear (amendment to approval 2012/1368 with alterations to the front porch. Recommend Approval. Proposed T Dodkin. Seconded T Hoyle All in favour

2013/0810 - 10 Looks Lane, Butleigh Wootton – Single storey extension Recommend Approval. Proposed T Dodkin. Seconded D Sharland. 7 in favour, 1 against

2013/0879 East Park, Baltonsborough Road – Demolition of existing single storey garage and erection of 2 storey side extension. Erection of double garage to front of property. Recommend Approval. Proposed T Dodkin. Seconded D Sharland. All in favour

Decisions : 2013/0626 Field off Sub Road- Prior notification for the erection of an agricultural building.- Permitted development.

2012/2892 Keepers Cottage, Wood Lane- Retention of replacement outbuildings as Permitted Permission 2009/2011 to include alterations to fenestration and internal layout (retrospective)- Approved.

Planning Enforcement being pursued – Moorview Nurseries

APPOINTMENT OF REPRESENTATIVES TO OUTSIDE BODIES:

Nomination of Lead Councillors Somerset Association of Local Councils (SALC) A Carr and R Burdett.

Butleigh Playing Fields Association (2) R Burdett and D Sharland

Parish News Board – T Dodkin

Planning – M Hoyle (lead)

Future Projects – T Hoyle

Highways, Footpaths and Transport – A Brown

Environment – Cedar Avenue- Volunteers, Flood Issues, Sewage, Fly Tipping, Dog Fouling, Recycling-. R Burdett

Church, Churchyard and War Memorial – R Burdett

Community Facilities (Parish Assets) and Community Wellbeing. - D Sharland

Local Government and Finance and Parish Council Policies – A Carr

Solar Park Liaison- A Carr

Police, Speed Watch, Neighbourhood Watch- K Otton

Re-Appointment of Internal Auditor – Resolution ‘ To approve the appointment of the Parish Council’s Internal Auditor for the year 2013/14’.

Mr Stephen Pouncey. Proposed A Carr. All in favour.

Re-appointment of Grievance & Disciplinary and Appeals Panels -: Resolution

‘ That the members of the Grievance & Disciplinary & Appeal Panels be re- appointed for a further year’.

Panel members are – Grievance & Disciplinary – G Kirk, A Carr Proposed T Hoyle, all in favour

Appeal Panel – I Mullins(Meare), K Otton & G de Wilton

Proposed T Hoyle, all in favour.

URGENT BUSINESS: Insurance premium Came & Co £478.79. AON £495.50. It was agreed to accept Came and Co for a second year.

MINUTES OF THE ANNUAL PARISH MEETING HELD ON 9TH APRIL 2013, having been circulated, were signed as a true and correct record. Proposed A Brown, all in favour.

MATTERS ARISING : None

MINUTES OF THE MEETING HELD ON 9TH APRIL 2013, having been circulated, were signed as a true and correct record. Proposed R Burdett, all in favour.

MATTERS ARISING : None

NOTICE OF PARISH COUNCIL MEETING DATES FOR 2013/14.

APPROVAL OF THE ANNUAL ACCOUNTS IN PREPARATION FOR ANNUAL AUDIT : The clerk explained the annual statement. A Carr, as Chairman for the year had,

with the Clerk, signed the accounts and the audit forms ready for the Internal Auditor and External Auditor.

Proposed R Burdett, all in favour.

FINANCE : CURRENT AC

BALANCE £ 2993.18
- SALC £ 202.46

BR AC

BALANCE £10022.93

Balance £ 2790.72

Balance £10022.93

Notes

War Memorial £85.46

Trees = £33.58

Grant Community Led Plan= £2835- £210.38 = £2624.62

SCC Grant = £22.85

£1400 BPFA

Proposed T Hoyle, all in favour.

FINANCIAL APPROVALS : Resolutions to approve the following expenditure : Strode

Theatre £100 – (LGA 1976 (Misc Prov) s19) Proposed K Otton All in favour

Somerset and Dorset Air Ambulance £250 (LGA 1972 s137) Proposed M Hoyle. All in favour

BPFA Playing Field Maintenance Grant – Grounds maintenance £1500 (LGA 1976 s19)

Proposed R Burdett. All in favour

Mendip Community Transport Grant £100 (LG&R Act 1997 s26-29) Proposed M Hoyle

All in favour

Citizens Advice Bureau £150 (LGA 1972 s142) Proposed T Dodkin. All in favour

Butleigh Landscape Village Green Maintenance April £60 Proposed A Brown. All in favour

T Hoyle Parish Plan Expenses £ 15.60 Proposed A Carr. All in favour

War Memorials Trust Subscription £25 (LGA 1972 s 137) Proposed R Burdett. All in favour

Direct Offset- Parish Plan Questionnaire £ 251.34 inc VAT Proposed A Brown. All in favour

COMMUNITY LED PLANNING. T Hoyle reported: Questionnaires have been circulated and are due back on 15th May. Community Council for Somerset have password and account name for the Survey Monkey account and the data will be transferred into Survey Monkey. This will be analysed by Community Council for Somerset. Following that the working group will make recommendations to the Parish Council.

CORRESPONDENCE. None

LIVING VILLAGES. Alan Carr reported: : The email from Living villages was discussed, A Carr to contact company.

LEAD COUNCILLORS REPORTS : K Otton- STOP sign in Compton Street twisted.

R Burdett- Pitting on the War Memorial has occurred. R Burdett to sweep it off. Letter to Mrs MacDonald to be sent.

D Sharland- BPFA work has been in the Play Area. Some parents not happy with the finish.

M Hoyle – Successful Litter Pick.

A Carr – Official Open Day for Adams Orchard is 5 p.m. – 7 p.m. Monday 20th. The bidding process starts on Tuesday 21st May.

MATTERS OF REPORT : Fast Broadband request (TD)

The meeting closed at 9.34p.m.

The next meeting 4th June 2013.

Chairman
4th June 2013.

MINUTES OF THE MEETING OF BUTLEIGH PARISH COUNCIL HELD ON TUESDAY 9th April 2013 IN THE CHURCH ROOM, BUTLEIGH.

PARISH COUNCILLORS PRESENT : A Carr, (Chairman). A Brown, T Hoyle, M Hoyle, T Dodkin. D Sharland. R Burdett

APOLOGIES :

OTHERS PRESENT : Christine Barlow (Whitelawn applicant) & Helen Lazenby- Clive Miller Associates (agent).

STATEMENT OF DECLARATIONS OF INTEREST : The Chairman reminded Councillors of the need to make and to have recorded any Declarations of Interest made in accordance with the Local Authorities Model Code of Conduct Order adopted on 7th August 2012. (Based on District/ County Model) (Chapter 7 of the Localism Act 2011).

D Sharland -Personal Interest in Planning Application 2013/0409 Higher Hill Farm

URGENT BUSINESS : None

MINUTES OF THE MEETING HELD ON 5th March 2013, having been circulated, were signed as a true and correct record. Proposed D Sharland, seconded R Burdett, all in favour.

MATTERS ARISING : None

PLANNING: 2013/0409 Higher Hill Farm – Re-alignment of lane including provision of ditch. Recommend Refusal (inappropriate form of development for agricultural land and not a sustainable development). Proposed T Dodkin, Seconded D Sharland, supported by R Burdett. 3 in favour . 4 against. Motion to refuse the proposal defeated.

Decisions : 2012/2975 5 Holm Oaks – Variation of condition 2 of 2012/1792 to allow new garden fence to be re-positioned and door substituted for a new window in new extension south elevation. Approved

2013/0141 Whitelawn, Barton Road- Erection of single and two storey extensions to dwelling. Erection of garage building- Withdrawn.

PROCEDURES FOR DEALING WITH PLANNING APPLICATIONS: To be deferred to the June meeting.

FINANCE : CURRENT AC

BALANCE	£	2923.00
+ VAT repay	£	782.96
+ BPPFA rent	£	2.00
- Clerk	£	2836.10
- HMRC	£	620.20
- Hoyle Ex's	£	30.80
-Carr Ex's	£	107.68
-A Coleman	£	120.00
+ TFR	£	3000.00

BR AC

BALANCE	£13018.93
TFR	£ 3000.00
+ Interest	£ 3.17

Balance £ 2993.18

Balance £10022.10

Notes

War Memorial Fund = £ 510.46 plus £500 earmarked fund = £ 1010.46 less £950 =£60.46 + £25 = **£85.46** in total

Trees = £181.10 plus £200 precept amount 2012//13 = £381.10 less £347.52 = **£33.58** in total

Grant Community Led Plan= £2835- £210.38 = **£2624.62**

SCC Grant = £2700 less £1277.15 Footpath furniture = **£22.85** left plus **£1400 BPFA**

FINANCIAL APPROVALS : Resolutions to approve the following expenditure : £202.46
SALC Subs. Proposed A Carr, Seconded A Brown. All in favour.

LEAD COUNCILLORS REPORTS : R Burdett- War Memorial- mortar has lifted out.
R Burdett – agreed to contact MDC in connection with War Memorial information request.
A Brown- Sub Road – Water main replacement by mole draining.
T Hoyle- Drain outside Wootton House has been repaired.
A Brown- Solar Park screening is in situ.
A Carr- Solar Park Funds- Working party to meet to look at 3 applications. Butleigh Cricket Club, Butleigh Playing Field Association, Friends of Butleigh School.

MATTERS OF REPORT :

The meeting closed at 9.45 p.m.

The next meeting 7th May 2013.

Chairman

7th May 2013.

MINUTES OF THE MEETING OF BUTLEIGH PARISH COUNCIL HELD ON TUESDAY 5th March 2013 IN THE CHURCH ROOM, BUTLEIGH.

PARISH COUNCILLORS PRESENT : A Carr, (Chairman). K Otton, D Sharland. R Burdett.

APOLOGIES : T Dodkin, M Hoyle, T Hoyle, A Brown.

OTHERS PRESENT : Mr P Bridgeman. Mr & Mrs B Davis, Helen Lazenby (Clive Miller Associates), Mr B Burden, Sarah & Rebecca Burton, Cllr N Woolcombe-Adams, Mr R Dukes, Miss C Dukes, Mr H Bradwell, Mr P Keggin, Mr D Beal, Miss C Berkley.

Mr P Bridgeman, the developer of the Affordable Housing units in Chapel Lane spoke regarding the progress on the development and the allocation process.

Mr R Dukes (neighbour) and Helen Lazenby of Clive Miller Associates spoke regarding the planning application 2013/0141 Whitelawn, Barton Road.

STATEMENT OF DECLARATIONS OF INTEREST : The Chairman reminded Councillors of the need to make and to have recorded any Declarations of Interest made in accordance with the Local Authorities Model Code of Conduct Order adopted on 7th August 2012. (Based on District/ County Model) (Chapter 7 of the Localism Act 2011). A Carr (DPI) Chairman's Expenses. A Carr & R Burdett (PI) in Planning application 2013/1041 Whitelawns

MINUTES OF THE MEETING HELD ON 29th January 2013, having been circulated, were signed as a true and correct record. Proposed K Otton, seconded D Sharland, all in favour.

MATTERS ARISING : None

PLANNING. 2013/0141 Whitelawn, Barton Road – Erection of single and two storey extensions to dwelling. Erection of garage building. Recommend Leave to Planning Officer. Proposed A Carr, Seconded R Burdett. All in favour.

Decisions : **2012/2701 4 Mounsdon Close-** Proposed replacement of all timber frame windows to aluminium frames, replacement of all doors- Approved.

2012/2769 Rood Farm – Extension to existing dwelling to provide link to adjacent barn- Approved

2012/2768 Homeleigh, Baltonsborough Road – Proposed two storey side extension and single storey rear extension - Approved

2012/3049 23 High Street – Lawful Development Certificate – Proposed alteration to access to enlarge parking area.

AFFORABLE HOUSING: Open Day to be arranged by Developer for village to inspect houses..

FINANCE : CURRENT AC

BALANCE £ 3613.00

-Butleigh LS £ 690.00

BR AC

BALANCE £13018.93

Balance £ 2923.00

Balance £13018.93

Notes

War Memorial Fund = £ 510.46 plus £500 earmarked fund = £ 1010.46 less £950 =£60.46 + £25 = **£85.46** in total

Trees = £181.10 plus £200 precept amount 2012//13 = £381.10 less £347.52 = **£33.58** in total

Grant Community Led Plan £2835- £210.38 = **£2624.62**

SCC Grant = £2700 less £1277.15 Footpath furniture = **£22.85** left plus **£1400 BPFA**

Proposed A Carr, seconded R Burdett, all in favour.

FINANCIAL APPROVALS : Resolutions to approve the following expenditure

AK & AM Bush. Butleigh Play Area Works ref Grant £1400. Proposed A Carr, seconded R Burdett, all in favour.

S Petherbridge -Clerk Salary & Expenses £2836.10. Proposed A Carr, seconded D Sharland, all in favour.

HMRC £620.20. Proposed A Carr, seconded K Otton , all in favour.

Councillors expenses : T& M Hoyle £30.80. Proposed K Otton, seconded D Sharland, all in favour.

Councillors Expenses A Carr £107.68. Proposed R Burdett, seconded D Sharland, all in favour.

A Coleman- Labour for installation of footpath gates £120. Proposed A Carr, seconded R Burdett, all in favour.

CORRESPONDENCE: Butleigh Multi Terrain Run 17th March 2013.

RESOLUTION TO APPROVE USE OF THE VILLAGE GREEN FOR A FAIR: A token payment of £5 to cover the insurance to be made. Proposed K Otton, seconded D Sharland, all in favour.

RESOLUTION TO APPROVE BATTENS CLIENT CATE TERMS REF SOLAR PARK FUNDS: Proposed A Carr, seconded K Otton, all in favour.

LEAD COUNCILLORS REPORTS : R Burdett to write to Mrs MacDonald to inform her that the gravel will be put down round the base of the War Memorial.

K Otton remarked on the markings on the road to repair the many potholes.

Excess water and hydrant leaking on Barton Road/ Harepits Lane crossroads.

VISITING COUNCILLORS REPORTS: New Homes Bonus funds of approx £2000 given to Mendip District Councillor to give to parishes in the ward. Heritage Fund- one off money to be given to communities.

MATTERS OF REPORT : None

The meeting closed at 8.50 p.m.

The next meeting 9TH April 2013.

Chairman
9th April 2013.

MINUTES OF THE MEETING OF BUTLEIGH PARISH COUNCIL HELD ON TUESDAY 29th January 2013 IN THE CHURCH ROOM, BUTLEIGH.

PARISH COUNCILLORS PRESENT : A Carr, (Chairman). K Otton, A Brown, T Dodkin. D Sharland. R Burdett

APOLOGIES T Hoyle, M Hoyle.

OTHERS PRESENT : Mr & Mrs G de Wilton. Cllr N Woolcombe-Adams

STATEMENT OF DECLARATIONS OF INTEREST : The Chairman reminded Councillors of the need to make and to have recorded any Declarations of Interest made in accordance with the Local Authorities Model Code of Conduct Order adopted on 7th August 2012. (Based on District/ County Model) (Chapter 7 of the Localism Act 2011).

D Sharland- Pecuniary Interest regarding 2012/2892 Keepers Cottage, Wood Lane. (Was not present for this discussion and decision).

A Carr- Personal – Butleigh Church and Mendip Community Transport

URGENT BUSINESS : Resolution to approve the Litter Pick in Butleigh and Butleigh Wootton proposed for Saturday 13th April 2013. Proposed A Carr, seconded R Burdett. All in favour.

MINUTES OF THE MEETING HELD ON 4th December 2012, having been circulated, were signed as a true and correct record. Proposed K Otton, seconded D Sharland, 4 in favour, 1 abstention.

MATTERS ARISING : None

PLANNING: 2012/2769 Rood Farm - Extension to existing dwelling to provide link to adjacent barn. Recommend Approval. Proposed T Dodkin, Seconded R Burdett. All in favour.

2012/2768 Homeleigh, Baltonsborough Road - Proposed two storey side extension and single storey rear extension. Recommend Approval. Proposed T Dodkin. Seconded K Otton. All in favour.

2012/2892 Keepers Cottage, Wood Lane - Retention of replacement outbuildings as permitted by Planning Permission 2009/2011 to include alterations to fenestration and internal layout. (Retrospective) Recommend Refusal. Proposed T Dodkin. Seconded R Burdett. All in favour.

2012/2975 5 Holm Oaks – Variation of condition 2 of 2012/1792 to allow new garden fence to be re-positioned and door subsided for new window in new extension south elevation. Recommend Approval. Proposed T Dodkin. Seconded R Burdett. All in favour

Decisions: 2012/2169 - West View, Sub Road - Change of use of part of dwelling to holiday let - Approved

2012/2462- Perriams, High Street - Proposed works to trees in a Conservation Area- Approved

2012/1811 Whitelawn, Barton Road - Erection of two storey extension to rear and single storey side extension. Erection of garage building - Refused.

2012/0108 Land South of Chapel Lane - Proposed erection of 8 affordable dwellings and associated development- Approved.

2012/2257 The Corner House, High Street - Change of bay window design- Approved

MENDIP DRAFT LOCAL PLAN : The document has been circulated and the deadline for objections has passed. Butleigh has no comment.

FINANCIAL APPROVALS : Resolutions to approve the following expenditure :

- a). Butleigh Landscaping. Village Green December £60, Street Sweeping £405, Footpaths £225 = total £690 Proposed K Otton, seconded A Carr, all in favour.
- b). Somer Direct- Computer £418.80. Proposed D Sharland, seconded R Burdett, all in favour.
- c). Centrewire- Footpath furniture £1201.20 Proposed A Carr, seconded K Otton, all in favour.
- d). Butleigh Church Room Hire £180. Proposed A Carr, Seconded T Dodkin . All in favour.
- e) Community Council for Somerset (Plan) £210.38 Proposed R Burdett , seconded A Carr, all in favour.
- e). AJ Coleman- Installation of footpath furniture £180 Proposed A Carr, seconded T Dodkin, all in favour.

FINANCE : CURRENT AC

BALANCE	£	5923.38
-Butleigh LS	£	120.00
-But Church Room	£	180.00
-Comm Council	£	210.38
-Some (Computer)	£	418.80
-Centrewire	£	1201.20
-AJ Coleman	£	180.00
Balance	£	3613.00

BR AC

BALANCE	£13018.93
Balance	£13018.93

Notes

War Memorial Fund = £ 510.46 plus £500 earmarked fund = £ 1010.46 less £950 =£60.46 + £25 = **£85.46** in total

Trees = £181.10 plus £200 precept amount 2012//13 = £381.10 less £347.52 = **£33.58** in total
Community Council for Somerset Grant = £2835- £210.38 = **£2624.62**

SCC Grant = £2700 less £1151 Footpath furniture = **£149** left plus **£1400 BPFA**

Proposed A Carr, seconded R Burdett , all in favour.

SETTING OF PRECEPT 2013/14 : A recommendation to approve a precept of £12,000 was proposed by A Carr, seconded by R Burdett and approved by all. All councillors, due to Section 33(1) of the Localism Act 2012 were given dispensation by the clerk to discuss and approve this matter.

UPDATE ON COUNTY COUNCIL WARD MEMBERS BID : A Carr reported that the footpath improvements should be completed by the end of the week subject to weather. £1250 has been paid out or committed out of £1300 available. County Footpaths have been very co-operative and have provided 2 new gates and paid the cost of installing 6 gates in all, as well as stone surfacing where necessary. The project will be publicised in the March News and Views and the local press.

The Play Area work is being undertaken at present.

UPDATE ON SOLAR PARK FUNDS: A Carr reported that a working party of Alan Carr, Martin Day and Richard Page is formed to encourage applications for grant money. The annual amount available will be £2500 and will be held over if not allocated. Proposed A Carr, seconded R Burdett. All in favour. Working party to update the Parish Council on regular occasions.

CORRESPONDENCE: Letter received regarding the proposed nuclear power station called Hinkley C.

Mendip Highways – Proposed road closure for water main works at Sour Down.

LEAD COUNCILLORS REPORTS : D Sharland – Playing Fields Association quiz was recently held raising £640

A Brown : Pothole at Sub Road approx 20m south of the Rose and Portcullis on north bound side adjacent to storm drain.

Pothole in Kingweston Road approx 20m on Butleigh side of War Memorial.

The road in Harepits Lane is in poor condition in places.

40mph sign near The Dower House in Wood Lane needs repair.

Children playing signs have been erected in Back Town

Culvert in Compton Street repaired

Reference the requests from D Heeley to request speed bumps and zig zag lines in the narrow part of the High Street, A Brown has met with the Highway Inspector who suggested a trial of white lines.

Reference the request from D Heeley regarding a footpath down Balts Road. This would require the support of the Ward Councillor and residents with property affected.

Public footpath WS2/26 at Quarry Lane – obstruction of path by landowner

A Carr – Concern about allocation of affordable housing to people with village connections. Developer has taken legal advice and is keen to ensure that the local connection is upheld provided the applicants are registered on the Somerset Home Finder.

VISITING COUNCILLORS REPORTS: N Woolcombe- Adams explained the future of local government funding and the future of the Mendip District Council site at Cannards Grave Road.

The meeting closed at 9.17 p.m.

The next meeting 5TH March 2013.

Chairman

5th March 2013.